

FOI number: **HBC_FOI_20200378**
Date FOI Received: **25/06/2020**
Department: **Information Digital Services**
Title: **Intranet solution**
Description: **Council Intranet System**

Request: (As Redacted sent by requestor)

Please could you provide the following information:

1. How many employees are working for your organisation, including full-time, part-time, and contracted staff?
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)
3. How long have you been using this intranet solution?
4. When is your intranet contract up for renewal?
5. What is your annual intranet budget?
6. Do you share an intranet/IT services with other organisations, if so who?
7. Which team and/or individual(s) are responsible for managing your intranet internally?
8. Are you using the Office 365 suite? If so, which applications from the suite are in use?
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?
10. Is your Active Directory hosted on-premise, or in the cloud?
11. Could you provide us with a link to your Digital Workplace Strategy?

Response: (Response as Redacted sent by service)

1. 340
2. Contensis. Contensis provides a Content Management System, for both our website and intranet.
3. 8 years
4. Initial contract expired in 2017 and is now reviewed annually each September.
5. There is no dedicated budget for the intranet. The cost of the integrated Contensis CMS £11,058.22 pa including hosting costs.
6. No
7. Each department of the Council is responsible for maintaining their own intranet pages and content. The web team advise on buttons and navigation.
8. Yes, we have a Microsoft Enterprise Agreement and use Office 365 Enterprise E3
9. The Web Team (Contensis provides Website as well as intranet)
10. On-premise
11. <https://www.hertsmere.gov.uk/Your-Council/Other-council-departments/Finance-and-Business-Services/Information-and-Digital-Services.aspx>

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services

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