

FOI number: **HBC_FOI_20200362**
 Date FOI Received: **17/06/2020**
 Department: **Finance**
 Title: **Payment of invoices**
 Description: **Invoice payment performance data for financial years 18/19 and 19/20**

Request: (As Redacted sent by requestor)

I am writing to you under the Freedom of Information Act 2000 to request the following from your finance systems and Accounts Payable department:

Invoice payment performance data for financial years 18/19 and 19/20:

1. How many invoices were paid late (actual number rather than %) and what is the total value of invoices paid late?
2. Is this split out by sector / category or can you identify SME suppliers that have been paid late? If so, what are the volumes values?
3. How many claims have you processed for late payment of invoices? How many claims were successful and how many were rejected (and for what reason)? (Volumes and values of claims)
4. Do you have a documented process for late payment claims? If so, is this published and can it be shared? In the absence of a process, where should late payment claims be submitted?

I am aware that many councils may publish a summary of their payment performance as required by the Public Contracts Regulations 2015. I am seeking the transaction detail that sits behind this.

Response: (Response as Redacted sent by service)

Financial Year	18/19		19/20	
	Volume	Value	Volume	Value
1. How many invoices were paid late?	231	£3,719,780.50	202	£719,812.75
2. How many invoices of SME suppliers were paid late?	Supplier data is not categorised by SME or sector.			
3 a. How many successful claims have you processed for late payment of invoices?	No claims have been submitted for these periods.			
3 b. How many claims have you rejected for late payment of invoices?	N/A			
4 a. Do you have a documented process for	No			

late payment claims?	
4 b. If yes, is this published and can it be shared?	N/A
4 c. In the absence of a process, where should late payment claims be submitted?	creditors@hertsmere.gov.uk 0208 207 7502

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services

FOI
Hertsmere Borough Council | Civic Offices | Elstree Way | Borehamwood | Herts | WD6
1WA
t: 020 8207 2277